

GR 62-442

JAN 1962

PERSONAL

MEMORANDUM FOR: [REDACTED]

25X1

SUBJECT : Reconsideration of Termination Notice

REFERENCE : [REDACTED] Memorandum to the Director  
Dated 11 January 1962; Subject as Above

I have had a careful review made of the facts and procedures leading to the decision to separate you from this Agency under provisions of [REDACTED] I regret to inform you that I have found no basis for reversing this decision, and must therefore deny your appeal.

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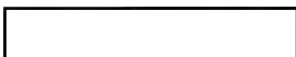
SIGNED

John A. McCone  
Director

cc: Director of Personnel

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Jack: I talked to Emmett Echols who reaffirmed my own impression that the reason for an appeal to the Director is purely and simply to provide some basis for direct appeal to higher authority incorporating any additional information the person being terminated feels he would like to have brought to the Director's attention. In any other Government agency, the employee being terminated would have appeal rights to the Civil Service Commission and from there to the courts. Because of the Director's special authority, there is no appeal available outside of the Agency and a proviso was therefore written into the regulation to give an individual some kind of an appeal, even though it is to the same authority who decided on his termination in the first place.

  
FMC

26 January 1962

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22 JAN 1962

MEMORANDUM FOR: Director of Central Intelligence

THROUGH : Deputy Director of Central Intelligence

SUBJECT : Procedure for Handling Appeals from  
Separation Under

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1. Paragraph b(4) of the regulation governing separation of surplus personnel provides that within 10 days of being notified an employee may appeal to the Director. The first appeals under this regulation are starting to come through.

2. In the past the Inspector General has acted for the Director in reviewing appeals from separations on other grounds. I assume you will wish us to review the new surplus separations in the same manner. Normally we shall:

- a. Determine that the separation action has conformed with Agency regulations.
- b. Talk personally with the employee and determine whether his appeal seems to have merit. If so, investigate.
- c. Transmit the appeal to you with our recommendation, attaching a reply to the employee for your signature. If our recommendation sustained the appeal (which we would not expect to happen often) we would attach a draft memorandum from you to the Director of Personnel postponing or rescinding the separation.

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3. The Director of Personnel concurs in this procedure.  
Attached to this memorandum is the first case thus handled.  
We have checked the procedures and talked to the employee. I  
recommend that you sign the attached memorandum denying the  
appeal.



Acting Inspector General

cc: DDCI  
Director of Personnel

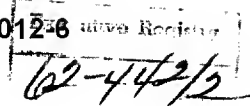


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11 January 1962

MEMORANDUM FOR: Director of Central Intelligence

THROUGH : Inspector General

SUBJECT : Reconsideration of Termination Notice

1. It is respectfully requested that reconsideration be given to the termination notice received by the undersigned on 9 January 1962.

2. The Agency - as do all government organizations - has a need for good records management. I am a trained, professional Records Management Officer. My career in this field began as a Records Analyst with WAA in 1947. I transferred to CIA in 1952 as a Records Management Officer and have remained in this work to the present. I worked on the Records Management Staff from 1952 to 1959 and then transferred to the NE Division by request of the Division. Although my work has been specialized I have kept a broad outlook by constant association with operating personnel and by observing field problems first hand during two overseas TDY trips. During my service with CIA I have attended American University majoring in Public Administration with a two year course in Records Management. Additionally, I have attended seminar type courses on Records Management sponsored by other government organizations, the CIA Writing Workshop and the Intelligence Orientation Course.

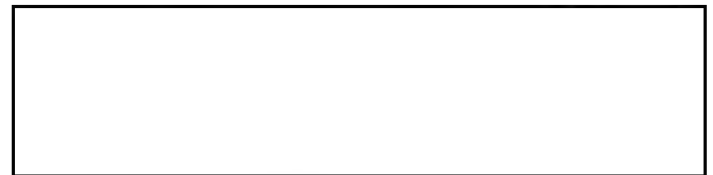
3. I appreciate that my talents are surplus to the needs of the Deputy for Support, but I strongly believe that I can accomplish my professional task in some other area where Intelligence and Operations Officers are performing this function in a non-professional and sometimes disinterested fashion. I understand that my file has been "shopped" without success. I submit that this is understandable at a time when each organizational entity is holding on to their personnel and necessarily excluding "outsiders" from consideration. I do request that you give these thoughts your careful

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consideration and allow me the opportunity to prove to some other agency element that I can perform and perform well to the good of the Agency and the U. S. Government as I have already demonstrated to the satisfaction of the NE Division.

4. In view of the above, I earnestly request that favorable consideration be given this appeal and that the termination notice be cancelled.

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NE Records Management  
Officer

cc: DDCI

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